



Subject: Safety Forms:

Safety Manual Review

Section: IV

Date: 01/04/2010 (rev. 2)

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Department of Astronomy and Steward Observatory

TRAINING DOCUMENT:

Steward Observatory On-Line Safety Manual: Training for review of the Steward Observatory Safety Manual located at website:

<https://www.as.arizona.edu/safety>

Level: General Awareness of Safety Policies and Procedures

Frequency: New Hire
 Review

Description: Review of policies and procedures in the Steward Observatory Safety Manual.

Document: Steward Observatory Safety Manual

I have read, understand, and have had the opportunity to ask questions and they have been satisfactorily answered by my Supervisor or a SOSOC member regarding **The Steward Observatory Safety Manual.**

Employee Name (Print): _____ **Date:** _____

Employee Signature: _____

Supervisor Signature: _____ **Date:** _____

Work Section: _____

QUESTIONS:

Received by: _____

Date: _____

Please submit the completed form to your Supervisor. After you and your supervisor have signed and dated the form, make copies of the completed form for each of you. Your supervisor will forward the original form to personnel which will be placed in your personnel file.